



2009-10
Volunteer/Service Application

****APPLICANT SHOULD COMPLETE THIS SECTION**

NAME _____
 LAST _____ FIRST _____ MIDDLE _____
 SOCIAL SECURITY # _____
 PERMANENT ADDRESS _____ STREET _____ CITY _____ STATE _____ ZIP CODE _____
 PHONE # _____

DATE

**APPLICATIONS MUST BE RECEIVED BY THE DISTRICT OFFICE 30 DAYS
PRIOR TO BEGINNING VOLUNTEER ACTIVITIES**

Section I DESIRED POSITION

- Volunteer Mentor Service Provider*
 *Service agreement required

Section II DESIRED LOCATION

Completion of this application indicates a desire to serve as a mentor/volunteer or service provider for the Cherokee County School District. You are required to follow all laws, policies, rules and guidelines that pertain to the position.

Please list school(s) for which you wish to be considered. Principals at each school listed must sign completed application

1. _____ 3. _____
 2. _____ 4. _____

Section III ENVIRONMENT

I am participating as a mentor/volunteer or service provider in one or more of the following environments: (Check those that apply)

- Working with students in an unsupervised setting on a regular basis, i.e., mentoring OR After School Service Provider.
- Prolonged, unsupervised volunteer service, i.e., field trip chaperone assigned overnight lodging with students.
- College field experience/student teaching placement.

Beginning Date: _____ Ending Date: _____

Please provide a brief description of the volunteer service you will be providing:

In accordance with local board policy and guidelines, I have requested and approved this volunteer to complete the volunteer application process.

Date

Principal or Designee Signature

Section V

PERSONAL DATA

- ____ Yes ____ No 1. Have you ever pled guilty to or been convicted of an offense related to possession or distribution of illegal drugs?
- ____ Yes ____ No 2. Have you **ever** been **charged** with, convicted of, or pled nolo contendere for **any** crime other than a minor traffic violation?
Please note: Driving While Intoxicated (DWI), Driving Under the Influence (DUI), and similar charges are NOT considered minor traffic offenses and should be reported.
- ____ Yes ____ No 3. Do you have relatives working for the Cherokee County Board of Education?

IF ANY ANSWER IS "YES", YOU MUST ATTACH AN EXPLANATION.

Section VI

PERSONAL AFFIRMATION

I verify that all information that I have provided on this application is true and complete to the best of my knowledge. I am aware that providing false or misleading information or the withholding of facts, including facts of one's criminal record, on this application will be grounds for refusal to allow me to serve as a volunteer. If volunteering, I agree to abide by the policies, rules and regulations of the Cherokee County School District and State Board of Education.

My signature further authorizes the Cherokee County School District to investigate my past employment activities, personal references and criminal record (as provided by OCGA 20-2-211), to determine my suitability for the position for which I am applying, and authorizes representatives of the Cherokee County School District to contact my references, previous employers, schools attended, court officials, law enforcement authorities, and other individuals. I understand that the Cherokee County School District may investigate other sources or references other than those given in this application. I agree to sign appropriate forms giving consent to a criminal record check through the Georgia Crime Information Center.

I understand that nothing in this volunteer application, in the statements or policies of the Cherokee County School District or Cherokee County Board of Education, or in my communications with any District or Board official is intended to create an employment contract. No promises of employment have been made to me.

I understand that volunteers and the school district have an at-will relationship. At-will means the relationship can be terminated at any time with or without cause by either the volunteer or the school district. I also understand that I am not to begin volunteer work until I am on the Approved Volunteer List.

DATE _____ SIGNATURE OF APPLICANT _____

Return Application To: CHEROKEE COUNTY SCHOOL DISTRICT, Personnel Department
P.O. Box 769
Canton, Georgia 30169
Telephone: (770) 479-1871
personnel@cherokee.k12.ga.us

The Cherokee County School District is an equal opportunity employer and does not discriminate in employment on the basis of race, color, sex, religion, creed, national origin, age or disability.

**Cherokee County School District
111 Academy Street P.O. Box 769
Canton, Georgia 30169**

RELEASE AUTHORIZATION – Consent to Criminal History Record Inquiry

I hereby authorize the Cherokee County School Police Department or the Cherokee County School Personnel Department to receive any criminal or driver's history information pertaining to me, which may be in the files of any local, state, or federal agency.

I also request and authorize a review and full disclosure of all records concerning me to any authorized agent of the Cherokee County School Police Department, whether the records are public, private or confidential.

The intent of this authorization is to give my consent for full and complete disclosure of the records of educational institutions; internal investigations and disciplinary records; and employment and pre-employment records. I understand that any information obtained by a personal history background investigation, which is developed directly or indirectly, whole or in part, will be considered in determining the suitability for employment by the Cherokee County School District.

A photocopy or facsimile of this release authorization will be as valid as the original, even though the photocopy does not contain my original signature.

I hereby release any and all individuals, organizations, previous employers, reporting agencies, and others stated above, from any liability or damage, which may result from providing the requested information.

Signature of Applicant

Date

This consent expires 18 months from the date above. After this period, no criminal history record inquiry shall be obtained from GCIC without submission of a new current consent form.



I further authorize the Cherokee County School Police Department to periodically run additional criminal history record inquiries without seeking additional consent.

Signature of Applicant

Date

